



## **DONOR PRIVACY POLICY**

The Seattle Children's Museum is committed to respecting and protecting the person privacy of its members, donors, guests and those who visit its website at [www.seattlechildrensmuseum.org](http://www.seattlechildrensmuseum.org). Seattle Children's Museum uses personal identifiable information from donors that is collected at several points on our website including: name, address, telephone number email address and donor comments when a donor voluntarily provides it to us. When a donor pledges money as a donation, Seattle Children's Museum requests certain personally identifiable information from them on our secure donation form and/or by telephone.

In addition, a record is kept of each donor's giving history. Donor information is stored on a Seattle Children's Museum donor management database. Access to the database is restricted to personnel with a legitimate business need to access or modify the information contained therein. This information is kept on file for IRS purposes and is also used for gift acknowledgment and mailing lists.

The Seattle Children's Museum will not sell, share, rent, or trade our donors' names or personal information with any other entity, nor send mailings to our donors solely on behalf of other organizations though we will, from time to time, include information on collaborative initiatives with other entities to our donors via applicable means. This policy applies to all information received by Seattle Children's Museum, both online and offline, on any Platform ("Platform", includes the Seattle Children's Museum website and mobile applications), as well as any electronic, written, or oral communications.

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